

## Anti-Corruption and Bribery Policy

<b>Last updated</b>	06/01/2025
<b>Review Date</b>	06/01/2026
<b>Company</b>	Murray Building Services Ltd
<b>Responsible Person</b>	Andrew Murray – Managing Director
<b>Document Controller</b>	Business Support Manager

### Introduction

Murray Building Services Ltd values its longstanding reputation for ethical behaviour and integrity. By conducting business with a zero-tolerance approach to all forms of corruption. The policy below sets out the standard expected of all employees in relation to anti-bribery and corruption. In particular, all employees must adhere strictly to relevant laws including The Bribery Act 2010.

Employees should note that it is a criminal offence to offer, promise, pay, request or accept a bribe. A bribe does not need to be a monetary sum. It can be any form of advantage, offered or received. A contract does not need to have been won for a corruption offence to have been committed. Similarly, a recipient does not need to benefit personally from a bribe. Bribery can occur in the private and public sector.

This policy consists of straightforward rules that all employees must adhere strictly to:

In accordance with 'The Bribery Act 2010' Murray Building Services strictly prohibits: the offering, the giving, the solicitation, or the acceptance of any bribe, whether cash or other inducement

### to or from

any person or company, wherever they are situated and whether they are a public official or body or private person or company

**by**

any individual employee, agent, subcontractor or other person or body acting on behalf of Murray Building Services Ltd

**in order to**

wilfully gain any commercial, contractual, or regulatory advantage in a way which is unethical or to gain any personal advantage, pecuniary or otherwise, for the individual or anyone connected with the individual.

**This does not include the provision of genuine business hospitality or reasonable promotional activities if approved by the Murray Building Services Ltd Directors.**

Signed:



Name:

Andrew Murray

Date: 6<sup>th</sup> January 2025

Position:

Managing Director